

APPLICATION FOR REFUND OF KANSAS APPORTIONED FLEET REGISTRATION

This form is used to apply for refund of the balance of Kansas registration fees and/or **THE CANCELLATION OF ANY REMAINING APPORTIONED FLEET QUARTERLY PAYMENT INSTALLMENTS FOR THE following described apportioned vehicle(s) as provided in K.S.A. 8-1,116(c).**

The KANSAS APPORTIONED REGISTRATION CAB CARD(s) and KANSAS APPORTIONED LICENSE PLATE(S), and any supporting documents MUST BE RETURNED with this application.

Mail to:

Kansas Department of Revenue
 Motor Carrier Services Bureau
 915 SW Harrison RM. 150
 Topeka KS 656612

Phone: 785-296-6541

SSN or FEIN

Apportioned Account Number

NAME _____

MAILING ADDRESS _____

CITY AND STATE _____ ZIP _____

Registered Annually

Registered Quarterly

Abate Fees

20__ PLATE NO.	YEAR MADE	MAKE	VEHICLE IDENTIFICATION NUMBER	*BASIS FOR REFUND OR CANCELLATION	IF SOLD NAME OF PURCHASER AND ADDRESS	DATE OF SALE

***BASIS FOR REFUND AND/OR CANCELLATION: Motor Vehicle has been SOLD, REPOSSESSED, JUNKED FORECLOSED BY MECHANIC'S LIEN, OPERATION OF LAW, OWNER DECEASED.** Indicate in this column the reason a motor vehicle is no longer in your possession. See the reverse side of this form for required documents to be filed with this application, and prerequisites to obtaining a refund or cancellation under proportional fleet registration.

The undersigned under oath swears and affirms that the above information is true and correct.

X

 OWNERS SIGNATURE OR AUTHORIZED REPRESENTATIVE TITLE

 Date

OFFICE USE ONLY (Circle Applicable items)

Yes No Need Tag(s): _____

Yes No All Plate(s) Returned

Yes No All Cab Card(s) Returned DATE RECEIVED: _____

Yes No Copy of Bill of Sale attached

Yes No Do Refund Yes No Abate Quarter: 0901 0902 0903

Yes No Do Denial Letter (Circle all applicable)

INSTRUCTIONS AND INFORMATION

Complete this application and return with the Cab Card(s) and the License Plate(s), copy of the bill of sale document(s) and any other supporting documents outlined in these instructions, to the address shown on the reverse side.

To qualify for a refund and/or cancellation of fees the motor vehicle(s) must have been sold (this includes sold vehicles leased to your apportioned registration account), junked, repossessed, foreclosed by mechanic's lien, title transferred by operation of law or the owner is deceased. **The cancellation or expiration of a lease agreement, the removal of a motor vehicle from service or from the state of Kansas is not a basis for refund.** Any apportioned fees remaining due and payable shall be paid before consideration shall be given to a refund application. Also, the amount of refund must exceed \$50.00 per vehicle before a refund check may be issued. The refundable unused registration fees are provided to the registrant of the IRP account. Refunds less than \$50.00 will be applied as credit on the registrant's IRP account and will be available only for the annual registration interval the refund was applied.

Kansas will refund only the applicable unused registration fees paid to Kansas. You must contact each jurisdiction listed on your cab card to determine if they allow refunding of fees sent to them. The amount of refund is determined from the next Kansas fee reduction date after receipt of a completed refund application (including the Cab Card, the License Plate and any required supporting documents). The Kansas fee is multiplied by the current Kansas mileage percentage.

If payment of the annual Kansas Proportional Fleet Registration fee is on a quarterly payment basis, a refund application must be filed to stop the accrual of any quarterly payment(s). The fleet owner shall pay any delinquent quarterly installment(s), including penalty, to stop the accrual of any fleet quarterly installment(s) if delinquent at the time refund application is made.

A REFUND REQUEST MAY BE MADE FOR ONE OF THE FOLLOWING REASONS:

- SOLD** The vehicle has been sold outright without trade or replacement. If a vehicle is junked (wrecked beyond repair) or is sold to an insurance company you must provide the Motor Carrier Services Bureau with a signed notarized affidavit which indicates the selling of the vehicle, giving the name and address of the licensed salvage dealer or licensed scrap processor for the purpose of recycling, showing the date such vehicle was junked. KSA 8-1,136 effective July 1, 1991.
- REPOSSESSED** If a vehicle was repossessed and is not being replaced, a notarized repossession affidavit stating the date of repossession, description of vehicle by year, make and identification number shall accompany the refund application.
- FORECLOSED** If a vehicle was foreclosed by a mechanic's lien, and is not being replaced, provide a sworn statement (signed, dated and notarized) stating date of foreclosure, name of garage, a description of the vehicle foreclosed, by year, make and identification number, and the amount of the mechanic's lien owed.
- TRANSFERRED BY LAW** If the ownership of a vehicle was transferred by court order, a certified copy of the court order shall be provided.
- DECEASED** If the owner has died and the estate is being probated, Letters of Testamentary shall be provided.

Please allow at least sixty (60) days for processing and issuance of the refund warrant if applicable.